



Ames Laboratory Tour Request Form

Thank you for your interest in visiting Ames Laboratory. Please complete this form to request a tour.

Allow 10 business days between request date and planned tour date. Tours are subject to availability of tour hosts and facilities.

Requestor's name _____ E-mail address _____
Phone number _____ Mailing address _____

Description of group (for example "high-school physics students" or "interested member of the community" or "ISU student.")

Preferred visit date(s) _____
Preferred visit start time _____
Preferred visit duration _____

What are your goals for your visit to Ames Laboratory? What are you hoping to see or learn?

Number of people in your group _____

Tour participants

For tours including visitors under 18 years old: Ames Laboratory requires one adult chaperone per 10 children. Requestor confirms all listed persons associated with Requestor who will have responsibility for the children while at Ames Laboratory have been subject to the Requestor's background check procedures and approved for such responsibility. Requestor must designate a Tour Leader who is responsible for supervising the behavior of the tour participants. Requestor and Requestor's Tour Leader agree to abide by all reasonable requests by Ames Laboratory tour hosts in relation to safety while on the tour. Requestor confirms that parental agreement forms have been obtained for all individuals under 18 years old and will be provided prior to requested tour.

Name _____
Home address _____

If under 18 years old, age _____
Phone number _____

Requestor's Tour Leader

Name _____
Home address _____

If under 18 years old, age _____
Phone number _____

Chaperone

Name _____
Home address _____

If under 18 years old, age _____
Phone number _____

Chaperone

Name _____
Home address _____

If under 18 years old, age _____
Phone number _____

Chaperone

(Add more visitors on back)

Name _____
Home address _____

Chaperone

If under 18 years old, age _____
Phone number _____

Name _____
Home address _____

Chaperone

If under 18 years old, age _____
Phone number _____

Name _____
Home address _____

Chaperone

If under 18 years old, age _____
Phone number _____

Name _____
Home address _____

Chaperone

If under 18 years old, age _____
Phone number _____

Name _____
Home address _____

Chaperone

If under 18 years old, age _____
Phone number _____

Name _____
Home address _____

Chaperone

If under 18 years old, age _____
Phone number _____

Name _____
Home address _____

Chaperone

If under 18 years old, age _____
Phone number _____

Name _____
Home address _____

Chaperone

If under 18 years old, age _____
Phone number _____

Name _____
Home address _____

Chaperone

If under 18 years old, age _____
Phone number _____

Name _____
Home address _____

Chaperone

If under 18 years old, age _____
Phone number _____

Name _____
Home address _____

Chaperone

If under 18 years old, age _____
Phone number _____

Name _____
Home address _____

Chaperone

If under 18 years old, age _____
Phone number _____

Ames Laboratory is required by our operating contract to collect visitors' names and contact information to track and control individuals accessing U.S. Department of Energy facilities. Visitor records will be stored on password-protected Ames Laboratory computers. Visitor records are not routinely disclosed; however, records may be disclosed to other agencies, entities, and people in the event of potential violations of law; when a visitor requests assistance from his or her member of Congress; to evaluate Ames Laboratory's performance of record keeping; to authorize access to unclassified controlled information; and to prevent, minimize or remedy potential or confirmed harm to visitors. Declining to provide personal information to Ames Laboratory will exclude potential visitors from access to Ames Laboratory facilities.