

Post-Performance Guide

This guide can be used to evaluate the contractor. This is important to determine if they should be requested to perform future work. This guide is not a requirement but is strongly suggested.

This guide or other means (email, memo, or phone call) can be used to provide feedback.

Questions:	Yes	No
Was work performed safely?		
Was appropriate PPE worn?		
Was good housekeeping maintained?		
Were tools used properly?		
Did the contractor damage any Ames Lab property?		
Did the contractor dispose of materials properly?		
Did the contractor leave any waste?		
Did the contractor return supplied items to the Lab etc.)?		
Did the contractor put Ames Lab employees at risk?		
Did the contractor communicate in a professional manner?		
Would you use this contractor again?		

Comments: _____

ESH&A to forward information to Purchasing and Property Services.