



THE Ames Laboratory

Creating Materials & Energy Solutions

U.S. DEPARTMENT OF ENERGY

DATE: January 12, 2015

TO: Environmental Management System (EMS) Steering Committee  
% Sarah Morris-Benavides and Dan Kayser

FROM: Mark Murphy *mark*  
Chief Operations Officer

SUBJECT: **“Environmental Management System Steering Committee’s (EMSSC)  
Recommended Targets for CY2015” dated December 22, 2014**

In regards to your letter referenced above the Executive Council (EC) has reviewed the recommendations and provides the following response:

**Item 1: Recommendation:** The EMSSC recommends creating a list of excess property and posting it on the Laboratory’s webpage by April 1, 2015. Such a list will allow staff to view Laboratory assets that are available for free reuse for Laboratory purposes.

The EC supports this recommendation. I have discussed this with Andrea Spiker, Manager of Purchasing and Property Management and she will work with the EMSSC to agree on an acceptable solution that provides a listing of property types at the warehouse while not creating an onerous process. The goal is to complete the new webpage by April 1, 2015.

Dr. Schwartz plans to publicize the new website but will wait until it is operational. We also ask that you add a link to the new webpage from the EMS web-site once it’s operational. Let me know if there are other actions you think would be helpful in conveying EMS goals to the staff.

If you have any questions regarding this response please contact me. Thank you for your efforts on this year’s recommendations.

cc: Adam Schwartz, Director  
Sean Whalen, ESH&A Manager  
Andrea Spiker, Purchasing & Property Management Manager