

Export Review:

Materials subject to EAR  
Materials NOT subject to EAR

\_\_\_\_\_ Initial & Date

Operated by Iowa State University of Science and Technology for the United States Department of Energy

## SHIPPING ORDER

### Section 1: SHIPPING AND EMERGENCY INFORMATION

Requested by:	Room/Building:	Employee ID:	Date:	Work Phone:
Ames Lab Buyer Signature – Return Authorization:	Purchased on PO #:	Project Number:	Home Phone (Hazmat):	
SHIP TO: Contact:	Date Required at Destination:		Carrier Preference:	
Company:	Reason for Shipment:		Work Order Number:	
Address:	Vendor Return No. (RMA):		Vendor Contact Person:	
City, State, and Zip Code	Freight Charges: Collect Prepaid		Property Ownership: Vendor US Government	
Contact Telephone:				

### Section 2: DESCRIPTION OF MATERIALS

Item No.      Quantity      (serial property, vendor catalog number, form of materials, special handling instructions, export \$ value per item, ECCN, etc.)


### Section 3: HAZARD IDENTIFICATION – Check known or potential hazards in boxes below

Completion of this section is not required for documents		
Flammable Gas	Flammable Solid	Poisonous Materials
Non-Flammable Gas	Spontaneously Combustible	Infectious Substances
Poisonous Gas	Dangerous When Wet	Radioactive
Flammable Liquid	Oxidizer	Corrosive
Combustible Liquid	Organic Peroxide	Miscellaneous
FAILURE TO DECLARE ANY HAZARD COULD RESULT IN CIVIL OR CRIMINAL PENALTIES BY THE U.S. GOVERNMENT		

### REQUESTOR CERTIFICATION

(Overnight delivery service must be justified if used versus not using the U.S. Postal Service. I certify that the above information is correct and that this shipment contains no personal property or materials.)

Waybill Info:

\_\_\_\_\_  
Signature of Requestor

\_\_\_\_\_  
Date

### SECTION 4: FOR USE BY MATERIALS HANDLING PERSONNEL

Packed by:	No. of Packages:	Type of Packages:	Gross Weight:
Shipped by:	Date Shipped:	Carrier:	Restricted: Yes      No

ACCOUNTING – ORIGINAL

MATERIALS HANDLING – COPY

PACKAGING LIST – COPY

HAZMAT FILE - COPY