

# CHARTER

## Iowa State University/Ames Laboratory Oversight Board

### I. PREAMBLE

Ames Laboratory is a national laboratory operated primarily for the Department of Energy's (DOE) Office of Science. This Charter defines the structure and function of the Iowa State University/Ames Laboratory Oversight Board, hereafter referred to as the Board. The Board shall report to the Iowa State University President and shall provide strategic guidance and management oversight for the Laboratory.

### II. CREATION OF THE BOARD

The Board was formally defined and approved during the initial meeting of the Executive Board on August 2, 2007. The meeting minutes document the Board composition, responsibilities and meeting frequency. The minutes formally dissolved the former board but reconstituted it to form the Ames Laboratory Operations Review Committee (ALORC) as a standing committee reporting to the Board.

### III. PURPOSE OF THE BOARD

The primary purpose of the Board is to:

- Provide guidance to the Director in strategic planning for future scientific directions of the Laboratory and to ensure alignment of Laboratory directions with DOE and ISU interest.
- Ensure that the work of the Laboratory is of high quality and high impact.
- Ensure that ISU leadership is well-informed about the Laboratory's work and directions and its interface with ISU academic units.

### IV. SCOPE OF RESPONSIBILITIES

The Board shall:

- A. Provide oversight for the management and operation of Ames Laboratory.
- B. Provide oversight for the scientific programs of the Laboratory.
- C. Look for and encourage opportunities to leverage federal and ISU resources to maintain cost-effective Laboratory operations.
- D. Define roles and responsibilities of Laboratory Director.
- E. Provide a distinctive vision for the Laboratory and plan for accomplishing the vision.
  - Develop a compelling vision that defines the role of the Laboratory in support of the DOE mission.
  - Provide effective strategic guidance and support for Ames Laboratory's science programs and operations, strengthening core competencies and growing the Laboratory into the future.
  - Develop and promote scientific initiatives and continue to seek opportunities to grow the Laboratory consistent with the stated vision.

- Develop new, and strengthen existing, mutually beneficial partnerships with key government, industry and university and other Laboratory partners.
  - Seek opportunities for public outreach through science education in concert with DOE.
- F. Provide for responsive and accountable leadership throughout the organization.
- Resolve strategic issues that impact the overall performance of the Laboratory.
  - Respond to Laboratory issues in a timely manner, mitigating actions are identified and implemented as appropriate.
  - Proactively implement opportunities for improvement and maintain cognizance of corrective action plans, ensuring timely and effective implementation of corrections.
  - Ensure ISU commitments made during the 2006 RFP process and significant contractor commitments made to DOE during the current performance period are successfully accomplished as planned.
- G. Provide for efficient and effective corporate office support as appropriate.
- Participate in peer reviews of Laboratory science programs and provide for review of Laboratory business management and ES&H systems to feed the development of strategic guidance, refine performance measures and assist with enhancing and improving the Laboratory's core competencies.
  - Identify openings that could be filled with split-appointments that would help grow the Laboratory and enhance core competencies, while supporting the mission of both institutions.

#### V. BOARD AUTHORITY

The Board advises the President and Executive Vice President and Provost, who will direct the executive management of Ames Laboratory to carry out such duties and activities as deemed appropriate to the Board within the confines of Contract DE-AC02-07CH11358, the Management and Operations Contract between the Department of Energy and Iowa State University.

#### VI. BOARD COMPOSITION

- ISU President (Chair)
- ISU Executive Vice President and Provost
- ISU Vice President for Research and Economic Development
- ISU Vice President for Business and Finance
- Distinguished External Scientific Advisors (2 or 3 as determined by ISU President)
- Ames Laboratory Director (non-voting)

VII. STANDING COMMITTEES

- **Executive Committee**
  - ISU President (Chair)
  - ISU Executive Vice President and Provost
  - ISU Vice President for Research and Economic Development
  - ISU Vice President for Business and Finance
  - Ames Laboratory Director (non-voting)
  
- **Ames Laboratory Operations Review Committee (ALORC)**
  - ISU Vice President for Business and Finance (Chair)
  - ISU Vice President for Research and Economic Development
  - ISU Controller
  - ISU Director of Environment, Health and Safety
  - ISU Director of Facilities Operations
  - University Counsel
  - Ames Laboratory Executive Council

VIII. MEETING SCHEDULE

- Executive Committee – approximately quarterly
- Full Board – will join the Executive Committee at 2 of its 4 meetings
- ALORC – Quarterly, in preparation for the next Committee or Board meeting

Approved unanimously by the Executive Committee

  
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Dr. Gregory Geoffroy, ISU President

2-18-2008  
Date