Ames Laboratory

Environmental Management System Steering Committee (EMSSC) Charter

Preamble:
This charter defines the structure and function of the Environmental Management System Steering Committee (EMSSC). The EMSSC shall serve in an advisory capacity to the members of the Laboratory's Executive Council, recommending environmentally related objectives and targets for the Laboratory and DOE sustainability goals as applicable.

Creation of the Committee:
The Committee formerly known as the Environmental Management System Steering Group was established in September 2003 to rank the Laboratory's aspects and to recommend environmental targets and objectives for the Laboratory's significant aspects to the Laboratory's Executive Council and to help achieve overall DOE sustainability goals.

Purpose of the Committee:
The committee's purpose is to make recommendations regarding environmental issues for Ames Laboratory activities and the impacts of those activities. Also, the committee is responsible for maintaining a current list of aspects and impacts and reviewing the Laboratory's effectiveness of the EMS annually.

Scope of Responsibilities:
The specific responsibilities of the EMSSC include:

- Rank and list the Laboratory's aspects and impacts.
- Maintain a current list of aspects and impacts.
- Recommend EMS targets, objectives and goals for significant aspects to the Executive Council.
- Incorporate, as appropriate, Laboratory targets and objectives that will assist the DOE in achieving overall sustainability goals outlined in EO13423.
- Review objectives and targets annually and update as necessary.
- Review the Laboratory's EMS and makes recommendations to upper management as necessary.

Committee Composition:
The membership of the EMSSC shall include: representation from the Science and Technology Division, Facility Services Group, Purchasing Department, Engineering Services Group and ESH&A. A representative from ESH&A will serve as the Chair for the EMSSC.

Committee Members Sign-off:

Ryan Ott, Division of Materials Science and Engineering, Research Scientist

Michael Vaclav, Facilities Services

Terrance Herrman, Engineering Services

James Brazelton, Transportation & Materials Handling

Daniel Kayser, Environmental Specialist

Rebecca Shivvers, Division of Materials Science and Engineering Administrative Assistant/ Safety Coordinator

Dan Zamzow, Environmental & Protection Sciences, Assistant Chemist II

Dr. Alexander H. King, Director