

Safety Representative

PERCENT TIME: ≥5%

A Safety Representative is appointed by the Group or Section Leader. The responsibilities associated with this position include but are not limited to:

- Serve as liaison between the Group / Section Leader and Safety Coordinator.
- Assist the Group / Section Leader with the implementation of ES&H-related programs, as directed.
- Conduct periodic walk throughs, as directed, and report to the Group / Section Leader.
- Report status of safety activities including concerns in the group to the Group / Section Leader and Safety Coordinator.
- Attend periodic Safety Coordinator / Representative meetings with ESH&A.
- Attend Hazard Identification (AL-130) and Safety Coordinator/Representative Orientation (AL-031) training and other training as directed by Group / Section Leader and in consultation with ESH&A.
- Establish/facilitate Visitor and Special Employee Training (SET) and maintain appropriate documentation (see Procedure #10200.027).
- Review Activity ES&H Hazard Identification Checklists for all Readiness Reviews within the Group or Section.

Designated Safety Representative (PRINT): _____

Safety Representative Signature: _____

Group / Section Leader Signature: _____

Date: _____

(folder over and put in campus mail)